Moorside Primary School

Pupil

E-Safety Policy

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What is e-safety?

- **Digital Safety and Security** (self-protection): this issue relates to a person's well-being and **safety** online, both on the computer and on the internet. It means thinking about the precautions we can take to prevent ourselves from any possible dangers on the internet.

Why is it important to be safe online?

- Unfortunately there are lots of people in the wider world who choose to use the internet to cause harm to others therefore it is vital that you take care to ensure that you are safe online.

Remember:

- Always be open and transparent with a trusted adult about your internet use.
- Once your personal information or pictures are shared on the internet, it is extremely difficult to completely remove them. DO NOT share anything that you might want to keep private in the future.

How to be safe online:

- Keep your information private
- Do not use any websites that are not safe
- Do not speak to strangers
- Be open with trusted adults about your internet use

How to use technology safely?

- Do not leave devices plugged-in while unattended
- Do not leave valuable technology on show
- Never download files that you do not trust
- Make secure passwords that can not be guessed by others

DO NOT:

- Open emails, files or webpages from people that you do not know or trust.
- Buy anything online without your parents' permission.
- Use mean or offensive language online – you are still accountable even when you are hidden behind a computer screen.
- Speak to anyone online that you do not know.
- Give out your personal details such as name, address, phone number or school name.
- Send a picture of yourself to a stranger.
- Agree to meet a stranger from online in person.

Never put your personal details online

Where should I go if I do not feel safe?

At home, this could be parents, a trusted adult or an older family member.

At school this could be teachers or a trusted adult.

You can also seek online help – www.nspcc.org.uk

Our rules to follow when using the Internet:

➤ We will not share my username, password or personal information with anyone else.

➤ We will make sure that ICT communication with other users is responsible, polite and sensible.

➤ We will not look for, save or send anything that could be upsetting or cause offence.

➤ We will not deliberately misuse or deface other users' work on the school network.

➤ We know that our use of the Internet is monitored and further action may be taken if a member of school staff is concerned about our safety.

➤ We will be responsible for our behaviour when using the Internet because we know that these rules are designed to keep us safe.

DO:

➤ Be open and honest with your parents – share all your passwords with them so they can help to keep you safe.

➤ Ensure that your anti-virus is up to date.

➤ Always check with an adult if you are unsure.

➤ Agree rules with your trusted adults as to what is acceptable use.

Safe

Meeting

Accepting

Reliable

Tell