

Moorside Primary School



Charging and Remission Policy



MOORSIDE PRIMARY SCHOOL

PURPOSE, VISION & VALUES

Our Purpose

Moorside Primary is a school at the heart of our diverse community in the West End of Newcastle.
We pride ourselves in belonging to a caring school community where everyone is welcome.
We strive to deliver an outstanding education for all our children.
We help everyone to become caring and active citizens
We encourage everyone to thrive and achieve their full potential.

Our Vision

We want everyone in our school to work together to make us as good as any school can be.
We want to create new opportunities for everyone to succeed.
We want to create a culture which broadens all of our horizons.
We want everyone to be able to tackle the challenges we will face in an ever changing world.
We want all of our children to effectively engage with each other and with our community.

Our values

We all believe...

Our local community deserves a school they can be proud of
We are a caring community where everyone is welcome
We all value, respect and support each other
Our community has the right to be safe and healthy.
Our children should have the chance to enjoy and be enthused by their time in our school

We all agree...

Everyone will always try their best and take pride in all that they do
Everyone will demonstrate good manners at all times
Everyone will respect each other and show consideration
Everyone will respect and care for our environment and resources
Everyone will celebrate each other's successes and achievements

CHARGING AND REMISSIONS STATEMENT

1: Introduction

All education during normal school hours is free. There will be no charge for any activity undertaken as part of the National Curriculum. At Moorside Primary School we will provide all books and equipment to be used at school.

At Moorside Primary School we recognise the valuable contribution that the wide range of additional activities, including trips and residential experiences, can make towards pupil's personal and social education. We always try to subsidise the cost of the visit and it is our policy that every child should have the opportunity to go.

Charges will be made for individual or group music tuition if it is offered in the school. The school will ensure that on no occasion where charges may be levied, as for example, for residential or other visits, any pupil is disadvantaged solely by their inability to pay.

2: Voluntary Contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school will invite parents to contribute to the cost of the trip. All contributions are voluntary. If insufficient voluntary contributions are received, it may be necessary to cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. These children will not be treated differently from any others. If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, the child will be allowed to participate fully in the trip or activity. It may be necessary for the school to pay the additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school will provide this information on request.

The following is a list of additional activities or costs which may be organised by the school and for which voluntary contributions from parents may be required. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips which incur entry fees or transport **costs**;
- musical events
- artists or drama workshops held in the school
- cooking or art activities during the school day but only if the pupil takes the item home and the teacher has advised the parent/s prior to the activity

The following are exempt from our remissions policy

- book club where the pupil purchases books to take home
- after school clubs which are run independently or incur additional staffing costs
- after school activities i.e. disco's etc.
- school uniform (parents may purchase uniform from the school) this is exempt from the remissions policy
- school photographs (parents may purchase photographs taken from an independent photographer in school) this is exempt from the remissions policy

Parents will be given notification of any activities which may require a voluntary contribution and further information about time, place, and date, length of stay, additional equipment and nature of activities undertaken.

Parent's do not need to pay the voluntary contribution upon request but can make arrangements to pay in instalments.

3: Residential Visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, there is no charge for the education. However, a charge to cover the costs of board and lodging and a voluntary contribution for transport and activity costs will be sought. If parents are experiencing financial difficulty they are invited to discuss the matter in confidence with the Head of School. For visits made out of school hours, a charge equivalent to the full cost of the visit will be made.

4: Music Tuition

All children study music as part of the normal school curriculum. There is no charge for this. There is a charge for individual or group music tuition if this is not part of the National Curriculum.

5: Swimming

The school organises swimming lessons for all children. These take place in school time and are part of the National Curriculum. We make no charge for this activity. .

6: Damage and Breakages

The cost of repairing damage and replacing equipment (lost, defaced or damaged) remains the responsibility of the parents when this damage or loss is the result of their child's behaviour or negligence. The school may ask parents to pay for damage to school property or equipment where this is a result of a pupil's misbehaviour.

7: General

The Governing Body may from time to time, amend the categories of activity for which a charge may be made. This statement has been informed by 'A guide to the Law for School Governors.'

8: Freedom of Information Act

Where a request is made for information held by the school under the Freedom of Information Act, the school will charge an hourly rate that reflects the actual cost of compiling the information and photocopying costs. The school will inform the person requesting the information what the likely cost will be before preparing the information.

9: Remissions

Families qualifying for remission or help with charges:

In order to remove financial barriers from disadvantaged pupils, the governing body has agreed that some activities and visits where charges can legally be made will be offered at no charge or a reduced charge to parents in particular circumstances. Pupils that will be considered are:

Pupils from parents who receive:

- Income Support
- Income-based Jobseekers Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit, provided that Working Tax Credit is not also received and the family's income (as assessed by HM Revenue and Customs) does not exceed the sum given in the Revenue and Customs rules
- Guaranteed State Pension
- Pupils/families that have that have suffered particular financial hardship due to COVID 19

Parents should see the Head Teacher in confidence.

Moorside Primary School is committed to ensuring that all pupils are offered the full curriculum and have been involved in projects linked with Poverty Proofing. We seek to use our Pupil Premium funding in a responsible manner to support our disadvantaged pupils.

Initial Consultation with staff	November 2012	S&F Committee Nov 2012	FGB 10.12.12
Policy Reviewed	May 2016	S&F Committee 27.6.16	FGB 11.7.16
Policy review date	Sept 2017	Reviewed in light of structure changes	Reviewed SMT
Policy review date	Sept 2018	Annual check	Reviewed SMT
Policy review date	Sept 2019	Annual check	Reviewed SMT
Policy review date	Sept 2020	Annual check	Reviewed SMT
Next Review	Sept 2021		