

## Person Specification –Higher Level Teaching Assistant

### Part A: Application Stage

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

#### Essential

1	NVQ Level 3 for Support Assistants or equivalent qualification or experience.
2	Level 3 Basic Skills (Literacy and Numeracy) or equivalent competency.
3	Experience of supporting children in an EYFS/KS1/KS2 learning environment.
4	Experience of classroom organisation.
5	Excellent written and verbal communication skills.
6	Knowledge of National and Foundation Stage curriculum.
7	Evidence of a commitment to promoting the welfare and safeguarding of children.

#### Desirable

8	Experience of providing and delivering learning activities for whole classes of children under the professional supervision of a qualified teacher.
9	Ability to assess, record and report on development, progress and attainment.
10	Ability to contribute to children's learning activities by using a range of strategies.
11	Lead and inspire children.
12	Supervision of staff.
13	First Aid Training.

### Part B: Assessment Stage

Items 1 and 2 of the application stage criteria and the criteria below will be further explored at the assessment stage:

#### Essential

1	Ability to prepare and deliver lessons under the supervision of a qualified teacher.
2	Able to produce accurate and up to date records and reports.
3	Able to undertake observations and assessments of children including those with Special Educational Needs and Disabilities.
4	Able to engage and inspire learners in the school environment and interact with them according to individual needs.
5	Promoted the inclusion and acceptance of all children.
6	Able to work within and apply all relevant school policies and schemes of work.
7	Able to contribute effectively to the team within a Primary School.

